

PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF BEAR CREEK WATER AND SANITATION DISTRICT, CONVENING ON JANUARY 10, 2022 AT 7:00 PM. DUE TO THE COVID-19 SITUATION AND STATE OF COLORADO AND CDPHE ORDERS AND RECOMMENDATIONS REGARDING PUBLIC MEETINGS, THE MEETING WAS HELD USING THE ZOOM APPLICATION.

CALL TO ORDER

Presiding: Chairman Miller

ROLL CALL

Present:

Dale L. Miller	President and Chairman
Neil A. Johnson	Vice-President and Vice-Chairman
Linda M. Larsson	Director
Samuel E. Hundley	Director

Also Present:

Jan C. Walker	District Manager/Board Secretary
Barney J. Fix, PE, PMP, VP	District Engineer, Merrick & Company
Russell W. Dykstra	Legal Counsel, Spencer Fane

Excused Absence:

Barbara J. Coria	Treasurer
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ACCEPTANCE OF MINUTES

R-22-001 RESOLVED, upon motion by Vice-Chairman Johnson, seconded by Director Hundley and unanimously carried (3-0) that the Minutes of the Regular Meeting of December 13, 2021 were approved.

Director Larsson joined the meeting.

CALL TO PUBLIC / PUBLIC PRESENTATIONS-NONE – The video meeting was set up to be publicly accessible and the agenda gave information for the public to participate if they chose to do so.

DISTRICT ENGINEER’S REPORT

2021 Field Operations and Maintenance (O&M)

T-22-001 DISCUSSION District Engineer Fix reported that the kick-off meeting for the 2022 Operations and Maintenance program is scheduled for January 12, 2022 at 11:00 a.m.

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DISTRICT ENGINEER'S REPORT [CONTINUED FROM PAGE 1]

Hodgson Park Phase 3

T-22-002 DISCUSSION This project is Phase 3 of the Morrison/Hodgson Park project which runs a 12-inch water line from S. Garland Court to the Garrison Street meter. It will require crossing two lots on S. Garland Court along the common lot line and then crossing S. Garrison Street to the meter. During the design period of the project, District Engineers have met with a boring contractor. The existing line in Garland Ct. may need to be replaced using a pipe bursting method. The District contracted Kumar and Associates to provide soil samples from the area. The soil report from Kumar found that there is rock in the area. The District Engineer is re-analyzing how to replace the existing waterline. It is most likely that the water line will be removed and replaced in the same trench across S. Garrison Street.

Garland Court Sanitary Sewer Line Connection

T-22-003 DISCUSSION The Garland Court sanitary sewer connection project is a project the District has been trying to do for the past 18-20 years. This connection would connect at S. Garland Court and West Cornell Place, then run north into the City of Lakewood Park open space and connect to the Metro Water Recovery sewer line. This connection would alleviate high flows of sewage from South Cornell Place to S. Kipling Street, near the Victoria Village townhomes subdivision. District Engineer Fix has a conceptual plan of the location of the proposed sewer line.

Merrick and Company and has completed a survey of this alignment to the Metro Water Recovery (Metro) sewer line. The survey showed that the Metro sewer manhole does not lie within their easement and it is not adjacent to the City of Lakewood parcel. The District will need to begin the application and approval process with the City of Lakewood and the Jefferson County joint Open Space Committee. The alternative would be to connect further upstream, which would add to the construction cost.

After consideration and discussion of both options, the Board directed District Engineer Fix to begin the application process for approval through the joint City of Lakewood and Jefferson County Open Space Committee.

Balsam Street Development

T-22-004 DISCUSSION District Engineer Fix reported that he had received the second submittal of plans for the development at 3522 S. Balsam St. and he has returned them to the developer with comments.

Acceptance of the District Engineer's Report

R-22-002 RESOLVED, upon motion by Director Hundley, seconded by a Vice-Chairman Johnson, and unanimously carried, that the District Engineer's Report be accepted.

Preceding this action, the District Engineer's report of activities for December 2021 was presented. A copy is attached hereto and made a part of the record.

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TREASURER'S REPORT

Approval of Payment of Invoices and Payroll

R-22-003 RESOLVED, upon motion by Director Larsson, seconded by Director Hundley, and unanimously carried, the payment of invoices and payroll presented in the amount of \$132,524.41 was approved. A list is attached hereto and made a part of the record.

Preceding this action, Director Larsson reported that upon her review of the checks, Automated Clearing House (ACH) payments and payroll, she found them to be in order for approval by the Board.

Approval of Treasurer's Report

R-22-004 RESOLVED, upon motion by Vice-Chairman Johnson seconded by Director Larsson, and unanimously carried, that the Treasurer's Report based on unaudited financial reports as of December 31, 2021 was accepted as presented. A copy is attached hereto and made a part of the record.

Preceding this action, District Manager Walker reported that the Federal Funds Rate is unchanged and remains at 0 to 0.25%. One Treasury Note with a five-year maturity was purchased in December. District Manager Walker and Treasurer Coria have continued to consider various investment options to maintain the safety of the investments and to receive the best rate possible and continue the laddering of the investment portfolio.

District Manager Walker presented the 4th quarter 2021 Budget-to-Actual Report to the Board.

LEGAL COUNSEL'S REPORT

T-22-005 DISCUSSION Legal Counsel Dykstra and District Manager Walker reported an update on a past incident in the District regarding utility locates.

DISTRICT MANAGER'S REPORT

District Manager Walker presented the December 2021 Report of District Activities, a copy of which is attached hereto and made a part of the record.

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DIRECTORS REPORTS - NONE

C-22-001 CONCURRENCE. Nothing further being presented to the Board, Chairman Miller declared that the meeting be adjourned.

Dale L. Miller, President and Chairman

ATTEST:

Jan C. Walker, Secretary, Board of Directors

SEAL