

**BEAR CREEK WATER AND SANITATION DISTRICT  
A G E N D A- November 14, 2022 — 7:00 p.m.  
2517 S. FLOWER STREET, LAKEWOOD, CO 80227**

**CALL TO ORDER**

**ROLL CALL**

**ACCEPTANCE OF MINUTES**

- **Regular Meeting of October 10, 2022 and Continued Meeting of October 24, 2022**

**CALL TO PUBLIC / PRESENTATIONS**

**Public Hearing – Family and Medical Leave Insurance- FAMILI**

- Authorize Chairman Miller to sign FAMILI Resolution, Notice to Employees and Notice of the Colorado Department of Labor and Employment’s Division of Family and Medical Leave Insurance

**Public Hearing—Proposed 2023 Annual Budget and Discussion of Fees and Charges including 2023 Water and Sanitary Sewer Rate**

**REPORTS**

**DISTRICT ENGINEER**

- Accept District Engineer’s Report
- Accept City of Lakewood Easement Fee for the Garland Court Sewer Extension Project

**TREASURER**

- Approve Checks, ACH Payments and Payroll \$135,060.83
- Accept Treasurer's Report based on October 31, 2022 Unaudited Financial Reports including the October 2022 Budget-to-Actual Report
- Authorize Credit Card Reallocation from Systems Administrator Weaver’s Resignation to Systems Administrator Tuffing on Wells Fargo Credit Card with a \$1,000 limit
- Authorize Chairman Miller to sign Amendments to Commercial Banking Account to Authorize Director Ebert as an authorized signer on the Operating Account and to add Treasurer Hundley as an Authorized Representative with full authority regarding the Banking and Investment Accounts

**AUDIT COMMITTEE**

- Authorize Treasurer Hundley to sign the Audit Engagement Letter to Retain Crady Puca & Associates to Perform the 2022 Annual Audit

**BUDGET COMMITTEE**

- Authorize Chairman to sign a Resolution to Adopt the 2023 Annual Budget, to Set Mill Levies and the 2022 Certification of Mill Levies for Property Tax Collection in 2023 AND to Appropriate Sums of Money for 2023, subject to adjustments resulting from Jefferson County’s revision of property values.
- Set 2023 Rates for Denver Water Surcharge and Sanitary Sewer Billing

**LEGAL COUNSEL**

- Consider Approval of 2022 Annual Administrative Matters Resolution- Discuss legislative changes effecting: elections/call for nominations; meeting locations and methods of holding meetings
- Approve Resolution to Call Directors for Regular Board of Directors Election on May 2, 2023

**DISTRICT MANAGER**

- Authorize District Manager to sign the Software as a Service Agreement with Norfield for utility locates

**DIRECTORS**

**COMMUNICATIONS**

**ADJOURNMENT**