

PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF BEAR CREEK WATER AND SANITATION DISTRICT, CONVENING ON JULY 12, 2021 AT 7:00 PM. DUE TO THE COVID-19 SITUATION AND STATE OF COLORADO AND CDPHE ORDERS AND RECOMMENDATIONS REGARDING PUBLIC MEETINGS, THE MEETING WAS HELD USING THE ZOOM APPLICATION.

CALL TO ORDER

Presiding: Chairman Miller

ROLL CALL

Present:

Dale L. Miller	President and Chairman
Neil A. Johnson	Vice-President and Vice-Chairman
Barbara J. Coria	Treasurer
Linda M. Larsson	Director
Samuel E. Hundley	Director

Also Present:	Jan C. Walker	District Manager/Board Secretary
	Barney J. Fix, PE, PMP, VP	District Engineer, Merrick & Company
	Russell W. Dykstra	Legal Counsel, Spencer Fane

Excused Absence: NONE

ACCEPTANCE OF MINUTES

R-21-035 RESOLVED, upon motion by Vice-Chairman Johnson, seconded by Treasurer Coria and unanimously carried that the Minutes of the Regular Meeting of June 14, 2021, were approved.

CALL TO PUBLIC / PUBLIC PRESENTATIONS – NONE

DISTRICT ENGINEER'S REPORT

2021 Field Operations and Maintenance (O&M)

T-21-030 DISCUSSION District Engineer Fix reported that next O&M meeting with staff and Board will be held on July 14, 2021 at 11:00 am at the District office. District Manager Walker will set up a Zoom meeting in case any of the Board members would like to attend remotely. C&L Water Solutions has completed 80-90% of the valves, flushing of dead-end mains, grease trap and manhole inspections.

Hodgson Park Water Line Phase 2 Project

T-21-31 DISCUSSION. This project is the extension of the Hodgson Park water line. The water line will go north in South Hoyt Court to West Wesley Drive then east in West Wesley Drive to South Hoyt Street. This project will also replace an 8-inch main in West Wesley Place that will run from the intersection of West Wesley Place and South Hoyt Court, then West for 200 feet.

The project is complete. The District Engineers have sent Ricor Services the punch list of items for the probationary walk through. As soon as the punch list items are completed, the District can send the final payment of \$20,078.47 for retainage.

PROCEEDINGS

MINUTES, JULY 12, 2021

PAGE 2

Acceptance of the District Engineer's Report

R-21-036 RESOLVED, upon motion by Director Larsson, seconded by Vice-Chairman Johnson and unanimously carried, that the District Engineer's Report be accepted.

Preceding this action, the District Engineer's report of activities for June 2021 was presented. A copy is attached hereto and made a part of the record.

Approval of Bear Creek Water and Sanitation District Engineering Standards

R-21-037 RESOLVED, upon motion by Director Larsson, seconded by Vice-Chairman Johnson, and unanimously carried to accept the Bear Creek Water and Sanitation District Engineering Standards as presented.

Preceding this action, the 2021 Engineering Standards were presented to the Board for approval. The Engineering Standards will be used as a reference with the BCWSD Rules and Regulations. The Engineering Standards have been reviewed and revised by District Engineer and staff.

TREASURER'S REPORT

Approval of Payment of Invoices and Payroll

R-21-038 RESOLVED, upon motion by Director Larsson, seconded by Treasurer Coria, and unanimously carried, the payment of invoices and payroll presented in the amount of \$149,801.36 was approved. A list is attached hereto and made a part of the record.

Preceding this action, Director Larsson reported that upon her review of the checks, Automated Clearing House (ACH) payments and payroll, she found them to be in order for approval by the Board.

Approval of Treasurer's Report

R-21-039 RESOLVED, upon motion by Vice-Chairman Johnson, seconded by Director Hundley and unanimously carried, that the Treasurer's Report based on unaudited financial reports as of June 30, 2021 was accepted as presented. A copy is attached hereto and made a part of the record.

Preceding this action, Treasurer Coria reported that the Federal Funds Rate is unchanged and remains at 0 to 0.25%. One callable GSE matured in May. District Manager Walker reinvested the funds in June. District Manager Walker and Treasurer Coria have continued to consider various investment options to maintain the safety of the investments and to receive the best rate possible and continue the laddering of the investments.

LEGAL COUNSEL'S REPORT

Green Tree Metropolitan District Request

C-21-010 CONCURRENCE. After the consideration of the service request from Green Tree Metro District and the information provided by District Engineer Fix, the Board concurred and directed District Manager Walker and Legal Counsel Dykstra to prepare a response to Green Tree Metropolitan District indicating the request for service would not be granted due to insufficient capacity in the District's facilities.

Preceding this concurrence, Green Tree Metropolitan District (GTMD) sent a request to the Board to allow a conceptual discussion between Bear Creek Water and Sanitation District Manager, District Engineer and Green Tree Metropolitan representatives regarding the engineering viability for BCWSD to provide GTMD with a sewer connection that will transport wastewater flows to Metro Wastewater Reclamation District for treatment. The request letter, a document with estimated sewage flows and a map of the Green Tree Metro District was provided to the District.

PROCEEDINGS

MINUTES, JULY 12, 2021

PAGE 3

DISTRICT MANAGERS REPORT

District Manager Walker presented the June 2021 Report of District Activities, a copy of which is attached hereto and made a part of the record.

DIRECTORS REPORTS – NONE

C-21-011 CONCURRENCE. Nothing further being presented to the Board, Chairman Miller declared that the meeting be adjourned.

Dale L. Miller, President and Chairman

A T T E S T:

Jan C. Walker, Secretary, Board of Directors

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