

PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF BEAR CREEK WATER AND SANITATION DISTRICT, CONVENING ON MARCH 8, 2021 AT 7:00 PM. DUE TO THE COVID-19 SITUATION AND STATE OF COLORADO AND CDPHE ORDERS AND RECOMMENDATIONS REGARDING PUBLIC MEETINGS, THE MEETING WAS HELD USING THE ZOOM APPLICATION.

CALL TO ORDER

Presiding: Chairman Miller

ROLL CALL

Present:	Dale L. Miller	President and Chairman
	Neil A. Johnson	Vice-President and Vice-Chairman
	Barbara J. Coria	Treasurer
	Linda M. Larsson	Director
	Samuel E. Hundley	Director
Also Present:	Jan C. Walker	District Manager/Board Secretary
	Barney J. Fix, PE, PMP, VP	District Engineer, Merrick & Company
	Russell W. Dykstra	Legal Counsel, Spencer Fane
	Chad A. Weaver	Systems Administrator/ORC

ACCEPTANCE OF MINUTES

R-21-014 RESOLVED, upon motion by Vice-Chairman Johnson, seconded by Director Larsson and unanimously carried that the Minutes of the Regular Meeting of February 8, 2021, were approved.

CALL TO PUBLIC / PUBLIC PRESENTATIONS - NONE

DISTRICT ENGINEER'S REPORT

2021 Field Operations and Maintenance (O&M)

T-21-011 DISCUSSION District Engineer Fix reported that the next O&M Meeting with the staff will be held on April 14, 2021 at 11:00 am at the District office.

Hodgson Park Water Line Phase 2 Project

T-21-012 DISCUSSION. This project is the extension of the Hodgson Park water line. The water line will go north in South Hoyt Court to West Wesley Drive then east in West Wesley Drive to South Hoyt Street. This project will also replace an 8-inch main in West Wesley Place that will run from the intersection of West Wesley Place and South Hoyt Court then West for 200 feet.

Ricor Services completed construction of the water line in December 2020. All tests on the water line have been performed and have passed. The asphalt mill and overlay work will need to be performed in the spring of 2021, when the weather is warmer.

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DISTRICT ENGINEER'S REPORT [CONTINUED FROM PAGE1]

Water Main Breaks at the Kallisto at the Bear Apartments

R-21-015 RESOLVED, upon motion by Treasurer Coria, seconded by Director Hundley and unanimously carried to authorize up to \$20,000 for the QualCorr Engineering resistivity testing and C&L Water Solutions work to be performed and to authorize District Manager to execute the QualCorr Engineering Agreement to that effect, subject to final legal review.

Preceding this action, The Board of Directors directed District Engineer Fix to prepare a plan, including pricing from C&L Water Solutions, to pothole the water mains in strategic locations within the Kallisto at the Bear Apartments development. The purpose of this plan is to determine the condition of the pipe and to try to avoid future water main breaks in the area. District Engineer Fix reported that there have been three water main breaks in this development in the past 1.5 years. There was also an additional break on the 4-inch fire/service line. The breaks appear to be caused by electrolysis and are occurring on the ductile iron pipe that was installed in 1986. District Engineer Fix also mentioned that there is also a 12" ductile iron water main that was installed in 1984 that he would also like to include in the plan.

At a recommendation from Denver Water, the District has received a preliminary proposal from QualCorr Engineering to perform resistivity testing and potholing in the vicinity of the Kallisto Apartment complex, in the amount of \$9,400.00.

Acceptance of the District Engineer's Report

R-21-016 RESOLVED, upon motion by Vice-Chairman Johnson, seconded by Director Larsson and unanimously carried, that the District Engineer's Report be accepted.

Preceding this action, the District Engineer's report of activities for February 2021 was presented. A copy is attached hereto and made a part of the record.

Presentation by Systems Administrator/ORC Chad Weaver – Central Square Enterprise Asset Management System Software

C-21-005 CONCURRENCE. The Board of Directors concurred that the Central Square Enterprise Asset Management software could be a valuable tool for the District to manage the O&M and GIS data and that Mr. Weaver should pursue his direction to investigate and to receive final costs for the software. Once the final costs are received, Mr. Weaver will bring the information back to the Board for review and consideration.

Preceding the concurrence, Chad Weaver gave a brief Power Point presentation at the Board meeting about the Central Square Enterprise Asset Management System software program that he is recommending for the District. The software can integrate many of the O&M tracking processes, including the Operations and Maintenance program, GIS, tap permits and contractor's licenses into one system and can provide a streamlined approach to managing the data.

TREASURER'S REPORT

Approval of Payment of Invoices and Payroll

R-21-017 RESOLVED, upon motion by Director Hundley, seconded by Director Larsson, and unanimously carried, the payment of invoices and payroll presented in the amount of \$313,325.23 was approved. A list is attached hereto and made a part of the record. Preceding this action, Treasurer Coria reported that upon her review of the checks, Automated Clearing House (ACH) payments and payroll, she found them to be in order, for approval by the Board.

Approval of Treasurer's Report

R-21-018 RESOLVED, upon motion by Vice-Chairman Johnson, seconded by Director Hundley and unanimously carried, that the Treasurer's Report based on unaudited financial reports as of February 28, 2021 was accepted as presented. A copy is attached hereto and made a part of the record.

Preceding this action, Treasurer Coria reported that the Federal Funds Rate remains at 0 to 0.25%. Three callable Government Entity Securities were called. The District has reinvested the funds. District Manager Walker and Treasurer Coria have continued to consider various investment options to maintain the safety of the investments and to receive the best rate possible and continue the laddering of the investments.

LEGAL COUNSEL'S REPORT

Unification Agreement- 9885 W. Wesley Avenue- Scott Waneka

R-21-019 RESOLVED, upon motion by Treasurer Coria, seconded by Director Hundley, and unanimously carried, authorizing the Chairman to sign the Unification Agreement for 9885 W. Wesley Avenue so that the property owner may connect an additional building for a workshop to the water service connection.

Preceding this action, Scott Waneka sent the District a request to connect his workshop to the water service connection at 9885 W. Wesley Avenue. Mr. Waneka has signed the Unification Agreement in compliance with the District's Rules and Regulations.

DISTRICT MANAGERS REPORT

District Manager Walker presented the February 2021 Report of District Activities, a copy of which is attached hereto and made a part of the record.

DIRECTORS REPORTS - NONE

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C-21-006 CONCURRENCE. Nothing further being presented to the Board, Chairman Miller declared that the meeting be adjourned.

Dale L. Miller, President and Chairman

ATTEST:

Jan C. Walker, Secretary, Board of Directors

SEAL