

PROCEEDINGS

MINUTES OF THE CONTINUED MEETING OF THE BOARD OF DIRECTORS OF BEAR CREEK WATER AND SANITATION DISTRICT, RECONVENING ON OCTOBER 28, 2020 AT 5:30 PM. DUE TO THE COVID-19 SITUATION AND STATE OF COLORADO AND CDPHE ORDERS AND RECOMMENDATIONS REGARDING PUBLIC MEETINGS, THE MEETING WAS HELD USING THE ZOOM APPLICATION.

CALL TO ORDER

Presiding: Chairman Miller

ROLL CALL

Present:	Dale L. Miller	President and Chairman
	Barbara J. Coria	Treasurer
	Neil A. Johnson	Vice-President and Vice-Chairman
Also Present:	Jan C. Walker	District Manager/Board Secretary
	Carmen L. Barker-Doyle	District Accountant
	Barney J. Fix, PE, PMP, VP	District Engineer, Merrick & Company

The Board meeting was continued from October 12, 2020 with a quorum of three Board members present. Directors Hundley and Larsson were unable to attend the Continued Board meeting.

CALL TO PUBLIC / PUBLIC PRESENTATIONS NONE

Approve Audit Engagement Letter from Crady Puca and Associates to Perform the 2020 Annual Audit

R-20-064 RESOLVED, upon motion by Treasurer Coria, seconded by Vice-Chairman Johnson and unanimously carried to accept the Audit Engagement Letter from Crady Puca and Associates to perform the 2020 Audit at an amount not to exceed \$9,100.00.

Approve and Accept Proposal for Cyber Security Insurance Quote for Coverage in 2021 from At Bay Insurance Services, LLC

R-20-065 RESOLVED, UPON motion by Vice-Chairman Johnson, seconded by Treasurer Coria and unanimously carried, to accept the Cyber Security Insurance Quote for coverage in 2021 from At Bay Insurance Services, LLC for the premium of \$1,226.00.

Preceding this action, District Manager Walker reported that the Cyber Security coverage was recommended by the District's Insurance broker, T. Charles Wilson to provide \$1,000,000 in cybersecurity coverage.

CONVENE BUDGET COMMITTEE MEETING

Chairman Miller yielded control of the meeting to Treasurer Coria, Chairman of the Budget Committee.

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BUDGET COMMITTEE REVIEW OF DETAILED BUDGET

Review of the Proposed Annual Budget for 2021

T-20-071 DISCUSSION. District Manager Walker presented an overview of the process, detail and structure of the second draft of the proposed Annual Budget for 2021. A copy of this draft budget is attached hereto and made a part of the record.

TABOR limits on General Property Taxes and General Government Spending

T-20-072 DISCUSSION. District Manager Walker reported that as of this draft, the 5.5 percent statutory limit would be the most restrictive limitation on the General Property Tax levy, which would set the mil levy at 3.970 mills. To protect the mill levy rate of 4.416 mills for another year, the District needs to apply a temporary revenue reduction in the amount of **(\$92,304)**, which is the difference between the 5.5% statutory limit and the mill levy rate.

The TABOR spending limit may be increased from year to year by growth and CPI. There was 18.126% growth in the District from the previous year. The estimated CPI is calculated as 1.833% as of the 2021 Budget draft.

Engineering, Operations and Maintenance, and Capital Improvements

T-20-073 DISCUSSION. District Engineer Fix presented the proposed budgets for Field Operations and Maintenance, General Engineering, Special Studies, Capital Improvements and Capital Engineering. A copy of the District Engineer's Budget Memo and Spreadsheets are attached hereto and made part of the record.

Authorize Rate of Increase for Staff Wages in the Annual Budget for 2020

C-20-015 CONCURRENCE. Following discussion, the Directors concurred that the District Manager be allowed to grant increases to 2021 gross wages paid to the District Office Staff at an overall average rate of 2.5% for 2020.

C-20-016 CONCURRENCE. Nothing further being presented to the Board, Chairman Miller declared that the meeting be adjourned.

Dale L. Miller, President and Chairman

ATTEST:

Jan C. Walker, Secretary, Board of Directors

SEAL