

## PROCEEDINGS

**MINUTES OF THE CONTINUED MEETING OF THE BOARD OF DIRECTORS OF BEAR CREEK WATER AND SANITATION DISTRICT, RECONVENING ON OCTOBER 28, 2019 AT 6:00 PM. AT THE DISTRICT OFFICE, 2517 SOUTH FLOWER STREET, LAKEWOOD, CO, 80227-2912.**

### CALL TO ORDER

**Presiding:** Chairman Miller

### ROLL CALL

<b>Present:</b>	Dale L. Miller	President and Chairman
	Charles W. "Charlie" Dwyer	Treasurer
	Linda M. Larsson	Director
	Neil A. Johnson	Director
By Telephone:	Barbara J. Coria	Vice-President and Vice-Chairman
<b>Also Present:</b>	Jan C. Walker	District Manager/Board Secretary
	Carmen L. Barker	District Accountant
	Barney J. Fix, PE, PMP, VP	District Engineer, Merrick & Company
	Russell W. Dykstra	Legal Counsel, Spencer Fane, LLP

**Excused Absences:** NONE

**CALL TO PUBLIC / PUBLIC PRESENTATIONS** NONE

### **Accept Proposal From Christina Griggs from Gemsbok Consulting to Develop a Fiscal Planning tool for the District**

**R-19-062 RESOLVED**, upon motion by Treasurer Dwyer, seconded by Vice-Chairman Coria and unanimously carried to accept the Proposal from Christina Griggs with Gemsbok Consulting to develop a fiscal planning tool for the District.

### **Adopt Sanitation Maintenance Warranty Deductible Program for 2020**

**R-19-063 RESOLVED, UPON** motion by Treasurer Dwyer, seconded by Director Johnson and unanimously carried, to adopt the Sanitation Maintenance Warranty Deductible Program for 2020 and authorize Insurance Committee Chairman Dwyer to sign the Colorado Special District Property & Liability Pool insurance endorsement form.

Preceding this action, Treasurer Dwyer explained that the District is eligible to receive a 27.5% Discount on their Liability Insurance premium since the District inspects and cleans the District owned sewer lines every three years.

### **CONVENE BUDGET COMMITTEE MEETING**

Chairman Miller yielded control of the meeting to Treasurer Dwyer, Chairman of the Budget Committee.

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## BUDGET COMMITTEE REVIEW OF DETAILED BUDGET

### Review of the Proposed Annual Budget for 2020

**T-19-073 DISCUSSION.** District Manager Walker presented an overview of the process, detail and structure of the second draft of the proposed Annual Budget for 2020. A copy of this draft budget is attached hereto and made a part of the record.

### TABOR limits on General Property Taxes and General Government Spending

**T-19-074 DISCUSSION.** District Manager Walker reported that as of this draft, the 5.5 percent statutory limit would be the most restrictive limitation on the General Property Tax levy, which would lower the levy to 3.714 mills. To protect the mill levy rate of 4.416 mills for another year, the District needs to apply a temporary revenue reduction in the amount of **(\$144,814)**, which is the difference between the 5.5% statutory limit and the mill levy rate.

The TABOR spending limit may be increased from year to year by growth and CPI. There was 3.3% growth in the District from the previous year. The estimated CPI is calculated as 1.93% as of the 2020 Budget draft.

### Engineering, Operations and Maintenance, and Capital Improvements

**T-19-075 DISCUSSION.** District Engineer Fix presented the proposed budgets for Field Operations and Maintenance, General Engineering, Special Studies, Capital Improvements and Capital Engineering. A copy of the District Engineer's Budget Memo and Spreadsheets are attached hereto and made part of the record.

### Authorize Rate of Increase for Staff Wages in the Annual Budget for 2020

**C-18-016 CONCURRENCE.** Following discussion, the Directors concurred that the District Manager be allowed to grant increases to 2020 gross wages paid to the District Office Staff at an overall average rate of 2.5% for 2020.

**C-19-017 CONCURRENCE.** Nothing further being presented to the Board, Chairman Miller declared that the meeting be adjourned.

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Dale L. Miller, President and Chairman

**ATTEST:**

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Jan C. Walker, Secretary, Board of Directors

**SEAL**