

PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF BEAR CREEK WATER AND SANITATION DISTRICT, CONVENING ON SEPTEMBER 9, 2019 AT 7:00 PM. AT THE DISTRICT OFFICE, 2517 SOUTH FLOWER STREET, LAKEWOOD, CO, 80227-2912.

CALL TO ORDER

Presiding: Chairman Miller

ROLL CALL

Present:	Dale L. Miller	President and Chairman
	Charles W. "Charlie" Dwyer	Treasurer
	Linda M. Larsson	Director
	Neil A. Johnson	Director
By Telephone:	Barbara J. Coria	Vice-President and Vice-Chairman
Also Present:	Jan C. Walker	District Manager/Board Secretary
	Barney J. Fix, PE, PMP, VP	District Engineer, Merrick & Company
	Nicole Finco	Legal Counsel, Spencer Fane, LLP
Excused Absences:	Russell W. Dykstra	Legal Counsel, Spencer Fane, LLP

ACCEPTANCE OF MINUTES

R-19-049 RESOLVED, upon motion by Director Johnson seconded by Treasurer Dwyer and unanimously carried that the Minutes of the Regular Meeting of August 12, 2019, were approved.

CALL TO PUBLIC / PUBLIC PRESENTATIONS – NONE

DISTRICT ENGINEER'S REPORT

2019 Field Operations and Maintenance (O&M)

T-19-063 DISCUSSION. District Engineer Fix reported that the O&M meeting with staff was held on Monday, September 9, 2019 at 4:00 p.m. C&L Water Solutions 2019 Field O&M is 90-100% complete except for the grease trap inspections. The second round of grease trap inspections will be performed in October 2019.

Inflow and Infiltration Study

T-19-064 DISCUSSION. District Engineer Fix reported that the sensors were moved between Westgate, Westgate Meadow and County Village Estates to determine other areas of high infiltration. The sensors determined that there is significant infiltration in the central portion of Westgate from South Brentwood Street and above South Balsam Street. Chairman Miller asked that the District also consider the high infiltration in the area of the Beaver Ponds, south of Bear Creek, when determining future sewer lining projects. District Engineer Fix will submit a detailed report to the Board at the October Board meeting.

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Fire Hydrant Design

T-19-065 DISCUSSION. Diaz Construction Group will install the fire hydrant to be located near 10701 Morrison Road as part of the Morrison Road/Hodgson Park waterline project. Treasurer Dwyer asked that the installation of the fire hydrant be moved up in the project schedule as a priority since the installation of the hydrant should be considered a life and safety issue to add necessary fire protection to the area.

Morrison Road/Hodgson Park Waterline Project

T-19-066 DISCUSSION. The waterline project has had another delay because the Colorado Department of Transportation (CDOT) permit expired and the City of Lakewood won't provide the contractor with a work permit until CDOT provides the hours of operation. District Manager Walker reported that the CDOT permit has been received and extended to December 31, 2019. The revised start date for the project is September 23, 2019.

Hoyt / Wesley Water Line

T-19-067 DISCUSSION. This project is the extension of the Hodgson Park water line. The water line will go north in Hoyt Court to West Wesley Drive then east in Wesley Drive to South Hoyt Street. The design will be completed at the end of September and design plans will be submitted to the City of Lakewood prior to submitting to Denver Water.

Acceptance of the District Engineer's Report

R-19-050 RESOLVED, upon motion by Treasurer Dwyer, seconded by Director Larsson and unanimously carried, that the District Engineer's Report be accepted.

Preceding this action, the District Engineer's report of activities for August 2019 was presented. A copy is attached hereto and made a part of the record.

TREASURER'S REPORT

Approval of Payment of Invoices and Payroll

R-19-051 RESOLVED, upon motion by Vice-Chairman Coria, seconded by Director Larsson, and unanimously carried, the payment of invoices and payroll presented in the amount of \$293,166.95 was approved. A list is attached hereto and made a part of the record.

Preceding this action, Treasurer Dwyer reported that upon review of the checks, Automated Clearing House (ACH) payments and payroll, he found them to be in order for approval by the Board.

Acceptance of the Treasurer's Report

R-19-052 RESOLVED, upon motion by Director Larsson, seconded by Director Johnson and unanimously carried, that the Treasurer's Report based on unaudited financial reports as of August 31, 2019 was accepted as presented. A copy is attached hereto and made a part of the record.

Preceding this action, Treasurer Dwyer reported that two agencies were called in August. The District purchased three callable agencies to reinvest funds received from the matured Treasury Note in July and the called agencies in August.

LEGAL COUNSEL'S REPORT - NONE

DISTRICT MANAGER'S REPORT

The District Manager's report of activities for August 2019 was presented, a copy of which is attached hereto and made a part of the record.

Encroachment Within BCWSD 30' Water Easement for Bear Creek at Estes Entrance Sign

D-19-002 DIRECTIVE. The Board directed District Manager Walker to have legal counsel send a letter to the owners at Bear Creek at Estes development to resolve an issue with the encroachment of concrete footers that are installed for a future entrance sign within the Bear Creek Water and Sanitation District 30' Water Easement. District Manager Walker has previously requested that the property owners provide information for legal counsel to draft and sign an Encroachment Agreement.

Special Work Session for the 2019 Rates Study Update

D-19-003 DIRECTIVE. The Board directed District Manager Walker to post notice of a Special Meeting work session to study and discuss the 2019 Rates Study update as provided by Raftelis Financial Consultants. The special meeting is to be scheduled for Wednesday, September 25, 2019 at 5:00 p.m. District Manager Walker will post the meeting on the District website at www.bearcreekwater.org and at the District office at 2517 S. Flower Street, Lakewood, CO 80227.

DIRECTOR'S REPORT - NONE

ADJOURNMENT

C-19-011 CONCURRENCE. Nothing further being presented to the Board, Chairman Miller declared the meeting adjourned.

Dale L. Miller, President and Chairman

ATTEST:

Jan C. Walker, Secretary, Board of Directors

SEAL